SEDA-COG JOINT RAIL AUTHORITY MEETING MINUTES
Wednesday, Sept. 9, 2026
Union County Government Center, Lewisburg, PA
12:30 p.m.

AUTHORITY MEMBERS PRESENT
Terry Brown, Montour County
Russ Graham, Centre County
Scott Harvey, Lycoming County
Lisa Hoover, Northumberland County
Rick Jenkins, Columbia County (via teleconference)
Keri Kenepp, Centre County
Michael Krentzman, Mifflin County
Dave Park, Snyder County
Patty Perez, Columbia County (via teleconference)
Rob Postal, Mifflin County
David Schultz, Lycoming County
Jeff Sheaffer, Snyder County
Jeff Snyder, Clinton County (via teleconference)
Jennifer Wakeman, Montour County
Eric Winslow, Union County

JRA OPERATOR
Jeb Stotter, President & CEO
Diana Williams, Treasurer/Controller
Loni Briner, Public Relations & Media Manager

GUESTS
Cliff Grunstra, Carload Express
Jeff Hinkle, Railroad Risk Management (via teleconference)
Emily Mrochko, Lycoming County Planning and Community Development (via teleconference)

JRA LEGAL COUNSEL
John Bee, Esq., McQuaide Blasko
Tom Schrack, Esq., McQuaide Blasko (via teleconference)

JRA CONSULTING PROFESSIONALS
Stephen Lendway, Operating Agreement Consultant (via teleconference)
Jason Shura, PE, Stiffler-McGraw (via teleconference)

JRA STAFF
Steven Beattie, Executive Director
Tina Heintzelman, Program Assistant
Kyle Postupack, Property & Maintenance of Way Manager

SEDA-COG Joint Rail Authority Meeting
Sept. 9, 2026

Call to Order

The Chairman called the meeting to order at 12:35 p.m.

Pledge of Allegiance

The Chairman led the Pledge of Allegiance.

Welcome – Chairman's Statements

The Chairman stated that the use of audio or video recording devices at the public meeting is permitted. The Authority does not require pre-registration for recording purposes; however, any individual intending to record all or any part of the meeting must notify the Chairman or the Executive Director in advance of such recording. If the Authority recesses to Executive Session, no recording of that session shall be permitted.

Public Forum

The Chairman asked if there is any public comment to come before the Board. There were none.

ADMINISTRATIVE ITEMS

Approval of the Aug. 12, 2026, JRA Meeting Minutes

Mr. Sheaffer mentioned his name was spelled incorrectly on page 10 of the packet.

Mr. Sheaffer made a motion for the Board to approve the Aug. 12, 2026, SEDA-COG Joint Rail Authority Meeting Minutes with the noted correction; Mr. Krentzman seconded the motion; motion carried.

Treasurer's Report

Ms. Wakeman presented the Treasurer's Report for August, including the Balance Sheet, Profit & Loss statement and the purported Stormwater Charges imposed in Williamsport.

Ms. Hoover made a motion for the Board to accept the Treasurer's Report for the month of August 2026; Mr. Postal seconded the motion; motion carried.

Payment of the Bills; Aug. 1 to Aug. 31, 2026

Ms. Wakeman said the August Payment of Bills report for the September check run is on page 19.

Ms. Wakeman made a motion for the Board to approve the September check run for the August 2026 Payment of Bills as presented; Mr. Graham seconded the motion; motion carried.

Staff Report and Events Calendar

Mr. Beattie summarized the status of various construction projects and calendar highlights.

Operator Status Report

A copy of the Operator's Report was provided to Board members via email and copies were provided to Board members at the meeting. Mr. Stotter said they applied for an RTAP grant for turnout replacement in Newberry Yard. He said recent heavy rains caused washouts on several lines, with NBER being the worst. He promoted the passenger excursion rides set for Sept. 12 in Danville.

OLD BUSINESS

Bridge Engineer's Report

Mr. Shura reviewed the Bridge Engineer's Report provided in the meeting packet.

- As-built plans for Danville Area School District water line replacement project were submitted by KCI on Aug. 18 for approval. Comments were forwarded to JRA on Aug. 19, 2026.
- Plans for the South Centre Township new sanitary sewer installation project were received on June 9, 2026. Approval of the three crossings was recommended from an engineering standpoint.
- Field work and bridge inspection reports are complete for all railroads except JVRR, which has been deferred until the bridge rehabilitation project is complete. Reports will be submitted to JRA staff in the next week or two.
- Final underwater bridge inspections were completed by Marine Solutions, with the final bridges completed the week of Aug. 10, 2026. Report preparation is in progress.
- Construction consultation is ongoing for the JVRR Bridge Preservation Group project. Work at the Bridge 0.46 and 4.53 sites is complete. Contractor is actively working on foundations at Bridge 3.25; however, frequent rain events have slowed progress.
- Work is done on the NBER Bridge Rehabilitation Group 1 project. Final material certifications to close out the project are still outstanding.
- Work is complete on the NBER Bridge Rehabilitation Group 2 project. Final payment application and material certificates were submitted to engineer on Sept. 2, 2026, and will be reviewed and submitted to JRA staff shortly.
- Design work for the RTAP 2025 Bridge Preservation Project is advancing. A diagnostic field view with JRA and North Shore staff was held on Aug. 25, 2026. All projects remain on schedule.

SEDA-COG Joint Rail Authority Meeting
Sept. 9, 2026

NEW BUSINESS

Place Contract 2027-01 for Public Bid (NSHR Route 54 Crossing)

This project is partially funded through the DCED Multimodal Transportation Fund grant and includes replacing the grade crossing at Continental Boulevard on Route 54 in Danville with a new heavy-duty concrete tub, new rails and replacement of pavement and markings as needed. This project is being coordinated with PennDOT's cut-and-cover preservation project on Route 54. The probable construction cost for the project is opinioned at $496,500.

Ms. Hoover made a motion to approve the public bidding for Contract 2027-01 (NSHR Route 54 Crossing); Ms. Wakeman seconded the motion; motion carried.

Change Order No. 1 for Contract 2025-03; SIT Embankment Repair

Contract 2025-03 is the SIT Embankment Project. The original contract price was $496,150. A contract decrease of $500 is presented for a minor deviation in the vegetative seeding. The change order will decrease the Contract Amount to $495,650.

Mr. Park made a motion to approve Change Order No. 1 for Contract 2025-03 in the deduct amount of $500, for a total contract price of $495,650; Mr. Postal seconded the motion; motion carried.

Change Order No. 3 for Contract 2025-05; RTAP 2024 NBER Bridge Preservation Project Group 2

Contract 2025-05 is RTAP 2024 NBER Bridge Preservation Project Group 2. The current contract price is $931,487.34. This change order will increase the Contract Amount to $932,544.84. A contract increase of $1,057.50 is presented as cost associated with 75 square feet of additional paint quantity used to spot paint the steel superstructure on Bridge 34.05. The final contract price with all three change orders equals 2.4% of the original contract price.

Ms. Kenepp made a motion to approve Change Order No. 3 for Contract 2025-05 in the amount of $1,057.50, for a total contract price of $932,544.84; Mr. Brown seconded the motion; motion carried.

REPORTS FROM COMMITTEES

Property Management Committee

1a. Insurance Consultant Recommendations (LVRR – Rose Street)

Kyle Postupack gave a PowerPoint presentation on the point system created with the help of Jeff Hinkle, Railroad Risk Management Company, to determine insurance limits for different types

of agreements. He showed several examples of how the point system would work in different scenarios. Mr. Postupack said he would email the presentation to Board members to review, with the hope of approving it at the October meeting.

LEGAL

Solicitor Schrack stated an executive session was held at 10 a.m. Wednesday, Sept. 9, 2026, to discuss personnel and legal matters. No action was taken, nor was any action recommended at this time.

He said he had nothing further to discuss in public session and recommended the Board recess into executive session after the public portion of the presentation from the rail consultant.

Operating Agreement Consultant's Report

Mr. Lendway presented the Operator's second quarter financials for 2026 via PowerPoint.

2026 Transportation Expense Ratio

- Target: About 40%
- Results for Q2 2026
    - Lower than Target
    - Higher than Q2 2025
    - At Q2 2026 Budget

2026 Maintenance of Way Ratio

- Target: About 21%
- Results for Q2 2026
    - Slightly lower than Target
    - Much lower than Q2 2025
    - Much lower than Q2 2026 Budget

Mr. Lendway stated that he has additional and detailed information but recommended discussing that confidential and proprietary information in executive session.

Chairman Harvey recessed the regular meeting at 1:24 p.m. to convene into executive session at 1:30 p.m.

Chairman Harvey reconvened the regular meeting at 2:04 p.m.

Solicitor Schrack stated the JRA Board and JRA staff held an executive session which included the Operator to discuss the Operating Agreement Consultant's Report. The Operator and the Operating Agreement Consultant then left and the Solicitor, JRA Board and staff had an executive

session to discuss ongoing litigation matters. No action was taken in executive session, and no action is recommended to be taken at this time.

With there being no further business to come before the JRA Board, Chairman Harvey adjourned the meeting at 2:05 p.m.

Respectfully submitted,

Steven M. Beattie, Executive Director

I hereby certify these minutes were approved by the SEDA-COG Joint Rail Authority Board of Directors on Oct. 14, 2026.

_____

Secretary/Assistant Secretary